



Irish Canoe Union

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Irish Sports Council,
West End Office Park
Blanchardstown,
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26 November 2005

Dear Diane

Please find enclosed the 2006 NGB Grant Application for the Irish Canoe Union.

For 2006, the Canoe Union is seeking a significant increase in grant funding in the areas of Administration and Core Activities. The increased funding being sought is primarily in response to the recruitment of new staff. This new staff is required to address the implementation of several strategically important programmes, and in response to the anticipated increased workload resulting from the closure of Tiglin.

The staff and associated costs considered necessary for 2006 are as follows:

Training & Development Officer

The Canoe Union considers it imperative that the work of Tiglin is maintained following the closure of the Centre. In order to ensure that Tiglin's canoeing development programmes are continued the Canoe Union wishes to employ Tiglin's Canoeing Instructor, Ciaran Maguire, in January 2006. The transfer of Ciaran Maguire to the Canoe Union staff will involve additional salary and associated costs which the Canoe Union cannot meet from its own resources. The work programmes to be delivered by Ciaran Maguire will generate other additional costs including the lease of a new bus to assist the delivery of training courses, the purchase of lap and desk top computers, and an upgrading of Tiglin's canoeing equipment. Costs associated with salary and bus leasing have been included under Administration Expenditure, whilst the canoeing equipment, trailer, and computers considered necessary to ensure the continued delivery of Tiglin canoeing programmes have been included under Office/Sports Equipment.

Financial Controller

In response to the level and range of revenue/expenditure generated by the operation and activities of the Canoe Union it is planned to recruit a part time financial controller starting January 2006. The Canoe Union recently negotiated a provisional service contract with accountant, Thomas Colton. It is envisaged that Thomas would be employed on a part time basis and would examine the Canoe Union accounts on a bi monthly basis with the aim to produce regular financial reports for Canoe Union Board meetings. It is also envisaged that Thomas who is a certified auditor will also audit the Canoe Union's accounts at year end. It is envisaged because of the regular examination of the accounts the cost of annual audit which is presently approximately €9,500 would be significantly reduced or eliminated.

Project Officer

In 2006, the Canoe Union initiated contact with CAAN, the Countryside Activities and Access Network in Northern Ireland with a view to expand its Canoe Trails Project to the Republic. CAAN is prepared to release its Development Officer, Matt Peach, on a part time basis to work on this project with the Canoe Union. Additional work required on the CAAN website has been included under Other Core Activities.

Other Core Activities

Another important initiative included under Core Activities envisaged for 2006 is the development, in partnership with N3Sport, of a web based membership database. The Canoe Union has negotiated a financial package with N3Sport that will require an upfront payment of €10,000 and an annual maintenance fee of approximately €2,000.

There are several other important issues included under Core Activities and Office/Sports Equipment. If you require any further information on any of the above or any other aspect of the Grant Application please do not hesitate to contact me.

Yours sincerely



Michael Scanlon
Chief Executive
Irish Canoe Union